

Microsoft® Office Courses on the ABA LMS

UPGRADING YOUR MICROSOFT® OFFICE SUITE?

How will you train your staff on the new features and functionality of Outlook, Word, Excel, PowerPoint and Access?

ABA eLearning offers self-paced online courses that address the Office 2010, 2007 and 2003 product suites. All conveniently accessible via the Internet, and at a low cost per course or student.

Courses now available include:

Microsoft Office 2003

- Access: Levels 1 - 4
- Excel: Levels 1 - 2
- Outlook: Levels 1 - 3
- PowerPoint: Levels 1 - 2
- Word: Levels 1 - 3

Microsoft Office 2007

- Access: Levels 1 - 2
- Excel: Levels 1 - 3
- Outlook: Levels 1 - 3
- PowerPoint: Levels 1 - 2
- Word: Levels 1 - 3

Microsoft Office 2010

- Access: Levels 1 - 3
- Excel: Levels 1 - 3
- Outlook: Levels 1 - 3
- PowerPoint: Levels 1 - 2
- Word: Levels 1 - 3

You can also purchase a license for access any one suite of courses for as few as 10 employees.

All courses are \$39 Members/\$52 Non-members